



Allenstown Sewer Commission
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TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
September 21, 2021

CALL TO ORDER

The Allenstown Sewer Commission meeting of September 21, 2021 was called to order by Chair James Rodger at 4:02 p.m.

ROLL CALL

Present on the Board: Jim Rodger, Chairman, Commissioner, Alan Turcotte, Commissioner, David Bouffard (detained)

Present from the audience: Jeff Backman, Superintendent; Russell McMahon, Operations Foreman, Michael Trainque, Hoyle Tanner and Associates, Peter Boettcher, Boettcher Electric

PLEDGE OF ALLEGIANCE

Chair Rodger called for the Pledge of Allegiance.

APPOINTMENTS WITH CONSULTANTS

- **Peter Boettcher, Boettcher Electric**

Mr. Boettcher reviewed the need for a new automatic transfer switch. He presented three quotes and asked for a motion to approve the quote and go forward with the purchase. Mr. Boettcher reviewed the need for and process of the installation of the transfer switch, and the consequences of not replacing the switch. Commissioner Turcotte asked if Mr. Boettcher foresees the price increasing. Mr. Boettcher explained that once we order the part, the price is good.

Commissioner Turcotte motions to proceed with Ewing Electric Company for \$22,400.00 for the new transfer switch along with the \$250.00 per day for the quoted generator rental, which should be just a couple of days. Chair, Commissioner Rodger seconds the motion. Chair Rodger asks for a roll call. Motion passed unanimously.

Mr. Boettcher discussed the breakers which we ordered, tested and had reprogrammed. Mr. Boettcher states that all 4 breakers we defective and being reprogrammed. Mr. Boettcher states that he is in process of finding a remedy for the issues.

Chair Rodger asks if the price would increase in time. Mr. Boettcher stated that it may increase some, but does not foresee a large increase.

- **Michael Trainque, Hoyle Tanner and Associates, Inc.**

Michael Trainque reviewed the updates with Suncook Pump Station.

Commissioner Turcotte asks if we knew when the roads would be paved. Mr. Trainque replied, "Within the next 30 days".

Michael Trainque reviews the Suncook Pond Pump Station Contract budget with the Commission and also detailed change orders throughout the construction.

Chair Rodger asked about the crane purchase for the grinder. Mr. Trainque and Mr. Backman explained that the manufacturer needed more information and considering exchanging it for a larger one. Mr. Trainque reviewed the specs of the machine with the Commission and answered questions regarding it. Mr. Trainque stated that he will follow up with that proposal.

Mr. Trainque reviewed the contracted dates and delays in the substantial and final completion of the Suncook Pond Pump Station, as well as the applicable fines in this situation. He states that the time issues have to be addressed and states a change order may be in order. Mr. Trainque reviewed some examples of reasons for delays which were unavoidable. Mr. Trainque also stated that there is a punch list of items to be completed as well as a one-year warranty on the project.

Commissioner Turcotte stated that he did not see much activity at the site when he has visited the project.

Commissioner Bouffard expressed concern about the timing and the winter weather approaching. Chair Rodger expressed concern about the delays and stated that he would like to see this project buttoned up.

Mr. Trainque suggested having a face-to-face meeting with the contractors to come to an agreeable date for substantial and final completion. Commissioner Turcotte agreed.

Superintendent Backman reviewed the retainage amount withheld with the contract and explained how the retainage works.

NEW BUSINESS

- **Draft NPDES Individual Permit Discussion**

Superintendent Backman stated that he has received the draft permit. He explained that there is a 30-day comment period in which to submit comments and requests. He reviewed the copy of his submitted draft permit. He explained each comment and request he had responded with.

Superintendent Backman also stated that he had submitted the draft to the Town Administrator, whom submitted his own comments in support of Superintendent Backman's conclusions.

Superintendent Backman and Operator McMahon answered the Commission's questions regard the process of this draft permit.

OLD BUSINESS

- **Manholes**

Commissioner Turcotte discussed the problem of sewer manholes cracking. Superintendent Backman displayed photos of the manholes on Whitten and West Street, which all have concrete. Superintendent Backman compared these 8 manholes which were done in 2018, with the River Road manholes which were done the prior year which do not have concrete. Superintendent Backman states that the crack sealant was applied last year. The photos demonstrated that the manholes with no concrete were in worse shape than the ones with the concrete. Superintendent Backman states that standard for the Sewer Department would be to put in concrete. Superintendent Backman explains that if the Sewer Commission would like to take out the concrete for this department's standard, they will need that order from the Sewer Commission on paper before performing those changes in the field.

Peter Boettcher explained the history of the standard and why concrete was developed in this practice.

Commissioner Turcotte asked if the 5,000 PSI cement concrete can be sloped. He went on to explain his reason for this question. Commissioner Turcotte also suggested we adopt the standard that Concord uses with 5,000 Lb. cement. Superintendent Backman responded it could be sloped. Commissioner Turcotte also made suggestions regarding compacting.

Chair Rodger asked how much concrete is put on the frame itself currently. Superintendent Backman responded that it would be a maximum of 18". He further states that the Highway Department requests 2" for binder. He suggests that a new detailed standard for the Sewer Commission to approve.

Commissioner Turcotte agreed to meet with Superintendent Backman to draw up the new details proposal and present it at the next meeting for approval.

CORRESPONDENCE AND OTHER BUSINESS

- **August 2021 Hauler Invoice Summary Report**

Superintendent Backman presents the August 2021 Hauler Invoice Summary Report for approval in the amount of \$164,058.07.

Motion to approve by Commissioner Turcotte. Motion seconded by Commissioner Bouffard. Chair Rodger requests a roll call. All in favor. Motion passed.

- **Approve August 2021 Sewer Adjustment Journal**

Superintendent Backman presents the August 2021 Sewer Adjustment Journal in the amount of \$-58.11.

Motion to approve by Commissioner Turcotte. Motion seconded by Commissioner Bouffard. Chair Rodger requests a roll call. All in favor. Motion passed.

- **Review August 10, 2021 Minutes**

Superintendent Backman presents the August 10, 2021 minutes for review and approval. Commission Turcotte requested the minutes be amended to remove "it seems to be holding up pretty good". Superintendent Backman stated he will strike that wordage from the minutes and resend out the minutes.

Motion to approve by Commissioner Turcotte with amendment to strike out it seems to be holding up pretty good". Motion seconded by Commissioner Turcotte. Chair Rodger requests a roll call. All in favor. Motion passed.

Non-Public Session in accordance with the provisions of RSA 91-A:3, II (c)

Commissioner Turcotte motions to go into Non-Public Session in accordance with the provisions of RSA 91-A:3, II (c). Commissioner Bouffard seconds the motion. Chair Rodger requests a rollcall. Motion passed. Board goes into Non-Public Session in accordance with the provisions of RSA 91-A:3, II (c) at 5:25 pm.

Commissioner Turcotte motions to come out of Non-Public Session in accordance with the provisions of RSA 91-A:3, II (a) at 5:37 pm. Commissioner Bouffard seconds the motion. Board Chair Rodger request rollcall. Motion passed. Commission resumes public meeting.

Motion to adjourn

Commissioner Turcotte motions to adjourn the meeting. Commissioner Bouffard seconds the motion. Chair Rodger calls roll. All in favor. Meeting adjourned at 6:29 pm.

Document Approval
Allenstown Sewer Commission

James Rodger, Chairperson	<u>James Rodger</u>
Alan Turcotte, Commissioner	<u>Alan Turcotte</u>
Dave Bouffard, Commissioner	<u>David Bouffard</u>

TITLE	September Minutes
FILE NAME	ASC MEETING 09-21-2021.pdf
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SENT

10 / 20 / 2021

16:31:49 UTC

Sent for signature to James Rodger (jrodger@allenstownnh.gov), Alan Turcotte (aturcotte@allenstownnh.gov) and Dave Bouffard (dbouffard@allenstownnh.gov) from jbackman@allenstownnh.gov
IP: 173.13.111.25



VIEWED

10 / 22 / 2021

10:08:05 UTC

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IP: 24.34.71.240



SIGNED

10 / 22 / 2021

10:08:37 UTC

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10 / 23 / 2021

23:24:42 UTC

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10 / 23 / 2021

23:25:08 UTC

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10 / 25 / 2021
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